



Province of Alberta

PROFESSIONAL AND OCCUPATIONAL  
ASSOCIATIONS REGISTRATION ACT

**HUMAN ECOLOGIST AND HOME  
ECONOMIST REGULATION**

**Alberta Regulation 119/2002**

Extract

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### **Note**

All persons making use of this document are reminded that it has no legislative sanction and that the original Regulation should be consulted for all purposes of interpreting and applying the law.

(no amdt)

**ALBERTA REGULATION 119/2002**

**Professional and Occupational  
Associations Registration Act**

**HUMAN ECOLOGIST AND HOME  
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**Definitions**

**1** In this Regulation,

- (a) “Act” means the Professional and Occupational Associations Registration Act;
- (b) “approved program” means a program of human ecology or home economics designated as approved by the Board;
- (c) “Association” means the Alberta Human Ecology and Home Economics Association;
- (d) “Association Registrar” means the Registrar of the Association appointed under the by-laws;
- (e) “Board” means the Board of Directors of the Association established under the by-laws;
- (f) “candidate member” means a person who is registered on the register of candidate members;
- (g) “Discipline Committee” means the Discipline Committee established pursuant to section 20;
- (h) “practice of human ecology and home economics” means the development, interpretation, integration and application of the principles of human ecology and home economics for the purpose of enhancing the quality of daily life of individuals and families and, without restricting the generality of the foregoing, includes advising individuals, families, organizations and communities, disseminating information, planning, conducting and evaluating educational programs and conducting research related to any of the following:
  - (i) knowledge and skills required for satisfying basic needs for food, clothing, shelter and human relationships;
  - (ii) consumer goods and services;
  - (iii) management of individual and family resources;
  - (iv) public and private sector policies and programs affecting the well-being of individuals and families;
- (i) “Practice Review Committee” means the Practice Review Committee established pursuant to section 15;
- (j) “professional member” means a person who is registered on the register of professional members;
- (k) “registered member” means a professional member or a candidate member;

- (l) "Registration Committee" means the Registration Committee established pursuant to section 2.

**Registration Committee**

- 2(1)** The Registration Committee is established consisting of
  - (a) one professional member who is a member of the Board,
  - (b) 3 other professional members who are not members of the Board, one of whom must be appointed as chair, and
  - (c) the Association Registrar.
- (2)** The Registration Committee must be appointed by the Board in accordance with the by-laws.
- (3)** The Registration Committee must meet at the call of its chair.
- (4)** A quorum at a meeting of the Registration Committee is 3 members.

**Registers**

- 3(1)** The Association Registrar must maintain, in accordance with this Regulation and the by-laws and subject to the direction of the Board,
  - (a) a register of professional members, and
  - (b) a register of candidate members.
- (2)** The Association Registrar must enter in the appropriate register
  - (a) the name of an individual whose registration has been approved by the Board or the Registration Committee, as the case may be, and who has paid the fee prescribed by the by-laws, and
  - (b) the mailing address of that individual.

**Powers and duties of Registration Committee**

- 4(1)** The Registration Committee must consider applications from persons to become registered members of the Association in accordance with this Regulation and the by-laws and may
  - (a) approve the registration,
  - (b) refuse to approve the registration, or

- (c) defer approval until the applicant has done either or both of the following:
  - (i) passed examinations or completed course work as required by the Registration Committee;
  - (ii) completed any further type and term of experience required by the Registration Committee in order to satisfy the requirements of section 14.

(2) The Registration Committee must send a written notice of any decision made by it to the applicant.

(3) If the decision made by the Registration Committee is to refuse the registration of the applicant, written reasons for the decision must be sent to the applicant.

#### **Review of application**

**5(1)** An applicant whose application for registration is refused by the Registration Committee may, by notice in writing served on the Association Registrar within 30 days of receiving a notice of refusal and the reasons for it, appeal the refusal, and the notice of appeal must set out the reasons why, in the applicant's opinion, the application for registration should be approved.

(2) An applicant who appeals a decision of the Registration Committee under subsection (1)

- (a) must be notified in writing by the Association Registrar of the date, place and time that the Board will hear the appeal, and
- (b) is entitled to appear with counsel and make representations to the Board when it hears the appeal.

(3) A member of the Registration Committee who is also a member of the Board may participate in the appeal but shall not vote on a decision of the Board under this section.

(4) On hearing an appeal under this section, the Board may make any decision the Registration Committee may make, and must notify the applicant of its decision.

#### **Certificate of registration**

**6** On entering the name of a professional member or candidate member in the appropriate register, the Association Registrar must issue a certificate of registration to that person.

**Payment of fee**

**7(1)** A registered member must pay the annual fee prescribed by the by-laws to the Association Registrar or to any person authorized by the Association Registrar to accept payment of the fee.

**(2)** A registered member who has not renewed by the annual renewal date must pay the late renewal fee prescribed by the by-laws to the Association Registrar or to any person authorized by the Association Registrar to accept payment of the fee.

**Annual certificate**

**8(1)** The Association Registrar must issue an annual certificate in accordance with the by-laws to a person

- (a) whose registration is not under suspension or cancelled, and
- (b) who has paid the annual fee.

**(2)** An annual certificate expires on the date prescribed by the by-laws.

**Registration as professional member**

**9(1)** An applicant who

- (a) produces documentation satisfactory to the Registration Committee that shows that
  - (i) the applicant has obtained a degree in home economics or human ecology that includes the history, philosophy and ethics of professional practice from
    - (A) the University of Alberta, or
    - (B) an approved program,
  - (ii) the applicant has obtained academic qualifications that, in the opinion of the Registration Committee are substantially equivalent to those described in subclause (i), or
  - (iii) the applicant has obtained through a combination of education and experience, qualifications that in the opinion of the Registration Committee are substantially equivalent to those described in subclause (i),

- (b) has practice experience that meets the requirements of section 14, and
- (c) is of good character and reputation

is entitled to be registered as a professional member.

**(2)** The Registration Committee may use any method of inquiry it considers appropriate, including, but not limited to, a review of a university transcript, resume, portfolio of education and practice experiences, interviews, reference checks and examinations.

**(3)** Despite subsection (1), an applicant is entitled to be registered as a professional member if the applicant is a professional member in good standing with an association that the Board recognizes as being equivalent to the Association.

#### **Professional's practice**

**10** The field of practice of a professional member is the practice of human ecology and home economics.

#### **Registration as candidate member**

**11** An applicant who meets the requirements of section 9(1)(a) and (c) is entitled to be registered as a candidate member.

#### **Candidate's practice**

**12(1)** The field of practice of a candidate member is the practice of human ecology and home economics.

**(2)** A candidate member may only practice while under the supervision of a professional member who is acceptable to the Registration Committee.

#### **Titles, abbreviations**

**13** A professional member may use the title "Professional Human Ecologist" or "Professional Home Economist" and the abbreviations "P.H.Ec." and "PHEc".

#### **Practice experience requirements**

**14** The practice experience in human ecology and home economics that is required for registration as a professional member is

- (a) a total of 12 months of practice experience as a candidate member obtained within 2 years immediately preceding application for registration as a professional member, or



- (b) practice experience that the Registration Committee is satisfied is the equivalent of the practice experience described in clause (a), if the practice experience is acquired over a period of not more than 5 years before the date of the application for registration as a professional member or any longer period that the Registration Committee allows.

#### **Practice Review Committee**

**15(1)** The Practice Review Committee is established consisting of

- (a) one professional member who is a member of the Board, and
- (b) at least 3 other professional members who are not members of the Board, one of whom must be appointed as chair.

**(2)** The Practice Review Committee must be appointed by the Board in accordance with the by-laws.

**(3)** The Practice Review Committee must meet at the call of its chair.

**(4)** A quorum at a meeting of the Practice Review Committee is 3 members.

#### **Powers and duties of Practice Review Committee**

**16** The Practice Review Committee

- (a) may, on its own initiative, and must, at the request of the Board, inquire into and report to and advise the Board in respect of
  - (i) the assessment and development of educational standards and practice experience requirements for registration,
  - (ii) the evaluation of desirable standards of competence,
  - (iii) any other matter that the Board considers necessary or appropriate, and
  - (iv) the practice of human ecology and home economics generally,

and

- (b) may, with the approval of the Board, conduct a review of the practice of a registered member.

**Notice**

**17** The Practice Review Committee must give reasonable notice to a registered member of its intention to conduct a review of the practice of the registered member.

**Reports and recommendations**

**18** After each inquiry or review under section 16, the Practice Review Committee

- (a) must make a written report to the Board on the inquiry or review and, if appropriate, on its decision,
- (b) may make recommendations, together with reasons, to the Board regarding the matter inquired into or reviewed,
- (c) may make recommendations to a registered member as to that member's conduct in the practice of human ecology and home economics, and
- (d) must, if it is of the opinion that the conduct of a registered member constitutes or may constitute either unskilled practice of the profession or professional misconduct within the meaning of section 19 of the Act, forthwith refer the matter relating to that conduct to the chair of the Discipline Committee in writing as a complaint in accordance with section 20 of the Act.

**Complaint**

**19** A person who wishes to submit a complaint must, in accordance with section 20 of the Act, make it in writing, sign it and submit it to the chair of the Discipline Committee.

**Discipline Committee**

**20(1)** The Discipline Committee is established consisting of

- (a) one professional member who is a member of the Board, and
- (b) 3 other professional members who are not members of the Board, one of whom must be appointed as chair.

**(2)** The members of the Discipline Committee must be appointed by the Board in accordance with the by-laws.

- (3) The Discipline Committee must meet at the call of its chair.
- (4) A quorum at a meeting of the Discipline Committee is 3 members.

**Costs**

**21(1)** The Discipline Committee, with respect to hearings before it, and the Board, with respect to reviews by it, may order the investigated person to pay the following costs:

- (a) the fee payable to the lawyer advising the Discipline Committee or Board at the hearing or review and the fee payable to the lawyer acting in a prosecutory role at the hearing or review;
- (b) the cost of recording the evidence and preparing transcripts;
- (c) the expenses of the members constituting the Discipline Committee including, without limitation, the daily allowances of those members;
- (d) any other expenses incurred by the Association that are incidental to the hearing or review.

**(2)** If, under section 34(3) of the Act, the Board determines under section 22(3)(a) of the Act that a complaint is frivolous or vexatious, it may order the complainant to pay the following costs:

- (a) the fee payable to the lawyer advising the Board at any hearing held by the Board;
- (b) any other expenses incurred by the Association that are incidental to any hearing held by the Board.

**Cancellation and suspension**

**22(1)** The registration of a registered member is cancelled or suspended when the decision to cancel or suspend the registration is made in accordance with the Act or this Regulation.

**(2)** The Association Registrar must enter a memorandum of the cancellation or suspension of the registration in the appropriate register indicating

- (a) the date of the cancellation or suspension,
- (b) the period of the suspension, and
- (c) the nature of any finding under Part 3 of the Act.

(3) If the registration of a registered member is cancelled, the person whose registration is cancelled must, on request, surrender to the Association Registrar all documents relating to the registration.

**Cancellation on request**

**23** The Association Registrar shall not cancel the registration of a registered member at the request of the registered member unless the request for cancellation is approved by the Board.

**Non-payment of fees, etc.**

**24(1)** The Board must direct the Association Registrar to suspend or cancel the registration of a registered member who is in default of payment of annual fees, penalties, costs or any other fees, dues or levies payable under the Act, this Regulation or the by-laws after the expiration of 30 days following the service on that person of a written notice by the Board unless that person complies with the notice.

(2) The notice under subsection (1) must state that the Association Registrar will suspend or cancel the registration unless the fees, penalties, costs, dues or levies are paid as indicated in the notice.

**Registration in error**

**25** The Board must direct the Association Registrar to cancel the registration of any person that is entered in error in a register.

**Transitional**

**26** A person who, on the coming into force of this Regulation, is

- (a) a professional home economist of the Association is entitled to be registered as a professional member, or
- (b) a home economist-in-training is entitled to be registered as a candidate member,

and the Association Registrar must enter the name of the person in the appropriate register.

**Repeal**

**27** The *Home Economist Regulation* (AR 86/89) is repealed.